



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: December 7, 2022**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **ABSENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

November 30, 2022

– Adopted & Approved

A. Lockett – Yes

T. McCain – Yes

***Motion to Amend the agenda to include an additional item under 6d) Correspondence from the Community Development Department & add Item 6e) Correspondence from the Office of the Mayor.**

– Approved

A. Lockett – Yes

T. McCain – Yes

Swearing-In of Police Recruits and Reserve Officers

CLAIMS

Ratification of Claims Paid on November 30, 2022

○ **110-1 – GENERAL FUND** **\$11,835.00**

TOTAL CLAIMS PAID **\$11,835.00**

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of Claims to be Paid on December 09, 2022

○ **110-1 – GENERAL FUND** **\$809,348.95**

○ **220-1 – MOTOR VEHICLE H** **\$8,589.40**

○ 220-2 – LOCAL ROADS & S	\$38,746.76
○ 221-2 – HEALTH/HUMAN SE	\$1,145.70
○ 222-5 – VEHICLE AUCTION	\$2,281.61
○ 222-6 – COMMUNITY DEVEL	\$39,970.00
○ 222-8 – LAW ENF TRAIN	\$4,460.92
○ 230-8 – SOCIAL SERVICES	\$175.00
○ 240-2 – PROTECTIVE SERV	\$548.38
○ 241-8 – BIO-TERRORISM	\$1,100.00
○ 242-7 – COMP COURT	\$1,255.00
○ 245-0 – GREEN URBANISM	\$249.99
○ 246-9 – HIV PREVENTION	\$380.83
○ 248-9 – COVID-19 HEALTH	\$3,796.30
○ 249-0 – COVID-19 ESG	\$185,599.79
○ 250-4 – MEDIA FUND	\$5,520.00
○ 251-7 – CONFISCATED PRO	\$6,962.00
○ 252-8 – DOIT NON-REVERT	\$541.06
○ 444-5 – CONSOLIDAT AREA	\$6,287.47
○ 444-7 – LAKEFRONT	\$3,100.00
○ 444-8 – MIDWEST CENTER	\$9,944.67
○ 890-3 – WCI/UCI BENEFIT	\$88,127.59

SPECIAL REVENUE

\$408,782.47

○ 221-5 – AMBULANCE NON-R	\$24,697.99
○ 224-0 – PUB SFTY INC TA	\$28,967.08
○ 243-0 – FORECLOSURE GNT	\$1,440.00
○ 251-2 – RDVLP AUX NON-R	\$5,092.50
○ 880-2 – POLICE PENSION	\$1,500.00

TOTAL CLAIMS TO BE PAID

\$1,279,828.99

– Approved

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Permit 22-051 – Request for Soil Borings – Geocon Professional Services – 6th Place East of Lake Street, Howard Street North of 6th Place. Geocon Professional Services has requested a permit to perform geotechnical investigation at the subject location. This work is for a proposed drainage improvement project for the Gary Stormwater Management District. The work will take place upon approval, and will take two days to complete. Traffic Control plans have been submitted and are found to be acceptable. Geocon has a current contractor and business license.

Recommendation is contingent upon:

1. All requirements in the attached Right-of-Way Permit Requirements shall be followed.

2. Small diameter boring holes are exempt from fees per the ordinance.
3. Geocon shall notify affected property & Business Owners, Schools, Police, Fire, GPTC and Board of Public Works.

– Approved

A. Lockett – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) – For review and approval, the following resident has presented an application for a new residential disabled parking sign:

Anna J. Lipscomb

5018 Adams Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

T. McCain – Yes

Contract with Rieth Riley to pay past due and future invoices for providing hot asphalt and other mixes to the City of Gary. The term of the Contract is from August 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$40,000.00.

– Approved

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

Contract with Priced-Rite Tree Removal, LLC to provide tree, brush and tree debris removal. The Contract provides for a term effective as of December 5, 2022 and ending on December 15, 2022. Contractor shall be paid an amount not to exceed Eight Thousand Five Hundred Dollars (\$8,500.00) during the term of this Contract. The Contractor shall be paid upon submission of invoices. The contract will avoid potential litigation regarding an alleged failure by the City to maintain an alley way behind 1137 St Joseph St. Paying the contractor directly, instead of claimants, will allow the City to make sure the work gets done, thereby further protecting the interests of the City.

– Approved

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM NORTHWEST INDIANA HEALTH DEPARTMENT COOPERATIVE

Contract with Shirley Borom to provide services as a medical records abstractor for the Northwest Indiana Health Cooperative. The Contract provides for a term effective as of October 1, 2022 and ending on September 30, 2023. Contractor shall be paid an amount not to exceed Ten Thousand Eight Hundred Dollars (\$10,800.00) during the term of this Contract. The Contractor shall be paid a flat rate per month upon submitting invoices monthly.

– Approved

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- Handyman Services 1345 Whitcomb St \$24,000.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- TMC Contractors 401 East 35th Ave \$24,890.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- Myers Builders, Inc. 2137 Johnson St \$23,800.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- Myers Builders, Inc. 1955 Lane St \$23,700.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- Myers Builders, Inc. 619 West 20th Pl \$23,500.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of CDBG SNR Contract. On November 16, 2022, bids were received for CDBG SNR rehabilitation work on the above referenced properties. Accordingly, we are recommending that the following contractor be awarded the bids for the CDBG SNR rehabilitation work at the indicated property and prices:

- Myers Builders, Inc. 4416 Johnson St \$25,000.00

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of Deeds – Neighborhood Stabilization Program. Request for Board approval of deeds conveying properties to participants of the Neighborhood Stabilization Program. The Neighborhood Stabilization Program (NSP1) Purchase Agreement between Beverly Sims and Vervus Spencer and the City of Gary, Department of Community Development. The contract for sale of 4436 Massachusetts Street, Gary, IN 46409. Pursuant to the Purchase Agreement, the party agrees to purchase the property for Seventy-Eight Thousand Dollars and No Cents (\$78,000.00).

– Approved

A. Lockett – Yes

T. McCain – Yes

Approval of Deeds – Neighborhood Stabilization Program. Request for Board approval of deeds conveying properties to participants of the Neighborhood Stabilization Program. The Neighborhood Stabilization Program (NSP1) Purchase Agreement between Darryl Thomas and the City of Gary, Department of Community Development. The contract for sale of 3700 Lincoln Street, Gary, IN 46408. Pursuant to the Purchase Agreement, the party agrees to purchase the property for Seventy-Five Thousand Dollars and No Cents (\$75,000.00).

– Approved

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF THE MAYOR

Rescission of Memorandum of Understanding between the Office of the Mayor and the Legacy Taste of the Garden, LLC. The Memorandum to create a food hub cooperative at the City of Gary Greenhouse (located at 3019 W 25th Ave) was approved at a previous Board of Works meeting, but not executed.

*Discussion: Board President McCain noted, the reason for the rescission was due to the fact that the City of Gary Parks Department owns the property. Therefore, the Parks Department Board of Commissioners would have to approve the Memorandum. *

– Approved

A. Lockett – Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

Re: Board of Works Meeting Minutes for December 7, 2022.

APPROVED and ADOPTED on December 14,
2022

A handwritten signature in dark ink, appearing to read "Trent A. McCain", written over a horizontal line.

Trent A. McCain, President

Arlene D. Colvin, Vice President

A handwritten signature in dark ink, appearing to read "Angela Lockett", written over a horizontal line.

Angela Lockett, Member